

Annual General Meeting for year ended 31st March 2017

AGM held on Tuesday 10th October 2017 in the Council Chamber, Christchurch Civic Offices

Present: Cllr Nick Geary (Hon President, Mayor of Christchurch), Barrie Kenyon (Chair), Councillor Fred Neale (Vice Chair of ACC), Cllr Susan Spittle (Hon Treasurer), Alistair Rumsey (General Manager), Simon Spendlowe (Trustee) and invited guests

Apologies:

Norma Fox, Neil Andrews

1. **Welcome:** Nick Geary as Hon. President of Age Concern Christchurch opened the meeting at 5:30pm. He welcomed all who were there and thanked them for attending.
2. **Declaration of Interests:** There were none
3. **Minutes of the meeting held on 10th October 2016:** These were accepted as a true record. Proposer Barrie Kenyon, Seconder Fred Neale. All in favour.
4. **Matters Arising:** It was noted that this was an AGM held under the changed constitution, and separate from the Public Meeting to announce ACC's results to the public.
5. **Report on the year:** Barrie Kenyon referred everyone to the Review of Activities within the Report & Accounts for the period April 2016 – March 2017.

Retail sales have continued to support the service activities of ACC. Our costs have been kept under control by Alistair, our General Manager, we continue to look for ways to expand our services in the Christchurch community.

The board stated their particular thanks to all the staff and volunteers of Age Concern Christchurch, without whose support, skill and enthusiasm the organisation could not continue to operate. Fred Neale stated that it had been a pleasure to be on the board of trustees and participating in the guidance and governance of ACC.

The outlook for 2017/18 is good. ACC is operating on a sound financial basis, with an excellent management team in place. We are looking to expand the services that we deliver, working independently and in partnership with other organisations operating within our borough. We plan to open a third retail shop in the very near future.

6. **Resolution 1: Annual Financial Statements:** The annual accounts which had been drawn up by Ward Goodman, Chartered Accountants were presented by Cllr. Susan Spittle, Hon. Treasurer.

Sue stated that the figures speak for themselves. The figures were much better than the previous year. Shop income is up again, and costs are under control. This is all due to tight management control by Alistair Rumsey. Bookkeeping is done at Ward Goodman, our accountants, using the Xero system. This facilitates the production of monthly management accounts and the year-end report.

Acceptance of the accounts was proposed by Barrie Kenyon, seconded by Fred Neale. The board voted unanimously to accept.

7. **Resolution 2. Appointment of Trustees:** Barrie Kenyon was due to retire this year. He agreed to stand again and was unanimously voted into office by the trustees.
8. **Resolution 3: Appointment of Auditors:** Ward Goodman, having been ACC's accountants for a number of years and produced the current accounts, were proposed by Sue Spittle and seconded by Fred Neale. The meeting voted unanimously to re-appoint Ward Goodman.
9. **Questions from the Floor:**
There were none
10. **Any Other Business:**
There were none
11. **Date of next meeting to report on the 2017/18 financial year:** Currently planned for September 2018, date to be confirmed.

The meeting closed at 18:00