

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 March 2016
for
Age Concern Christchurch**

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Age Concern Christchurch

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for the Year Ended 31 March 2016**

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Age Concern Christchurch

Report of the Trustees for the Year Ended 31 March 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal activity of the charity during the period under review was that of promoting the relief of elderly in any manner which now is or hereafter may be deemed to be charitable and for the public benefit in and around the Borough of Christchurch. The charity is in the main self-funding, on a local basis, and receives minor grants or subsidies.

The trustees have referred to the duty in section 17(5) of the 2011 Charities Act to have due regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set and believe that the information provided within this report demonstrates the various ways in which this is done.

Age Concern Christchurch is an independent local charity created to improve the quality of life for thousands of older people across the borough of Christchurch, helping them to retain their independence safely and with dignity to get the most out of life. Christchurch has one of the highest elderly populations in the UK with 18,000 people over the age of 60 (2012). Across England and Wales, the percentage of the population over the age of 65 is 16%, in Christchurch it is almost 31%.

Age Concern Christchurch runs 2 charity shops, operating in Bargates and Tuckton, supported by donations from the public of goods of all sorts. The shops provide the majority of the charity's income, with additional monies from donations and bequests. In addition we receive some grants from the local authority targeted at specific areas; however of recent years these monies have fallen away as local authorities have themselves had their revenues constrained. The staff and volunteers have worked hard over the past 2 years to ensure that the income from the shops has risen so that in today's difficult economic climate we are able to maintain our independence.

FINANCIAL REVIEW

Principal funding sources

The principle funding sources for the charity are voluntary income from grants, donations and legacies and fundraising income from shop sales. This funding has been used in the year to support the key objectives of the charity, for example through the provision of the minibus service to provide transport to elderly residents of the area and the operation of Friendship Clubs where elderly residents can meet and socialise.

The charity's rules permit the Board of Trustees, where applicable, to apply either the option of an audit or independent examination of the charity's statement of accounts. The Board consider that exemptions from the audit requirements of Section 144(2) of the Charities Act 2011 and Section 477 of the Companies Act 2006 applies and these financial statements have been subjected to an Independent Examination. The charity's net surplus for the year was £12,805 resulting in total funds of £56,789. The charity aims to retain at least 6 months' worth of expenditure within reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Age Concern Christchurch

Report of the Trustees for the Year Ended 31 March 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

The charitable company is a company limited by guarantee. The charitable company was incorporated on 20 April 2012 and registered as a Charity on 1 May 2012. The charitable company is the successor of an unincorporated charity of the same name originally set up in October 1981. The charitable company is governed by its Articles of Association with "The Board of Trustees" responsible for ensuring it is run in accordance therewith.

The make up of the Board of Trustees is stipulated in Article 7 of the Articles of Association. The charitable company is run by the Board together with the support of Special and Standing Committees as deemed necessary from time to time. The Board meet on a regular basis. The trustees are appointed at the Charity's Annual General Meeting, honorary officers are eligible for re-election however the Chair shall not hold office for more than two consecutive terms of three years. Elected members (trustees) serve for a period of three years from the date of their election and shall be eligible for re-election. The position of trustees is honorary, remuneration or benefits in respect of their office can only be paid with the prior written approval of the Charity Commissioners.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08039848 (England and Wales)

Registered Charity number

1147081

Registered office

85 Bargates
Christchurch
Dorset
BH23 1QQ

Trustees

N Fox	
B A Kenyon	Chairman
F Neale	Vice Chairman
S A Spendlowe	
S Spittle	

Company Secretary

I Campbell

Independent examiner

Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

CHARITY SERVICES

Age Concern Christchurch (ACC) aims to improve the quality of life for thousands of older people across the borough, helping them to retain their independence safely and with dignity to get the most out of life. ACC is a local charity for local older people. We aim to be responsive and innovative, flexible and community driven.

Information: Being given the correct information and advice is crucially important in promoting the independence, involvement and interests of older people. We offer local information on topics such as tradespeople and social activities and supply Age UK guides and factsheets. We provide a telephone service and drop in and appointments at the office in Bargates. The service is available to people over 60, their relatives and carers and who live in Christchurch

Age Concern Christchurch

Report of the Trustees for the Year Ended 31 March 2016

Working with partner organisations we can help people access advice on a wide range of issues including benefits advice, social care, housing, consumer issues, health, keeping warm in the winter, transport, power of attorney, wills and funeral planning.

Friendship Clubs: ACC operates 5 friendship clubs around the borough, providing a weekly meeting place offering care, support, socialising and entertainment to people in their locality. Activities include guest speakers, exercise, games and competitions (including bingo), outings to places of interest using the minibus, and so on. This is a very important outreach activity for ACC, touching over 100 people each week.

Transport: Transport is one of the most frequently identified problems for older people in our community. We operate two 16-seater minibuses ('Thelma' & 'Louise') that provide transport to underpin several of the activities that we deliver.

We provide door-to-door service for the Friendship Clubs, regular weekly shopping trips, outings and day trips, and support for other local charity groups when required. We are looking to expand to offer new services to respond to cuts in local government provision and gaps in local bus services.

Befriending: We provide visiting and telephone befriending services. We receive referrals from Social Services, relatives, Health Visitors, Doctors, Nurses, or anyone in contact with an older person who is isolated and could benefit from regular contact. All referees are asked to check first with the older person (client) that they would like someone to visit them regularly. After receiving the referral, the ACC Befriending Co-ordinator will contact the client to arrange a visit. As long as the client is appropriate for the scheme the Co-ordinator will endeavour to introduce them to a volunteer, who will become their regular contact.

Resources: Age Concern Christchurch currently operates with a small team of paid staff and over 75 volunteers. Without the commitment, dedication and skill of our workforce we would be unable to provide the services that we deliver. Our work with vulnerable people in our community requires skills, understanding and compassion to determine an individual's problems and provide the appropriate solutions required. Our workforce is our greatest asset.

Looking to the future, Age Concern Christchurch will be reviewing the range of services that we deliver to extend what we currently provide. Society is constantly changing, and the needs of an aging population are affected by the economy, legislation, financial cutbacks, and health provision. We will continue to grow our services to meet local needs, working with partners where appropriate to expand our operation in a sustainable, friendly and professional manner.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Age Concern Christchurch for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Age Concern Christchurch
Report of the Trustees
for the Year Ended 31 March 2016

Approved by order of the board of trustees on and signed on its behalf by:

.....
B A Kenyon - Trustee

**Independent Examiner's Report to the Trustees of
Age Concern Christchurch**

I report on the accounts for the year ended 31 March 2016 set out on pages six to twelve.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J A Richardson
ACA FCCA DChA
Ward Goodman
4 Cedar Park
Cobham Road
Ferndown Industrial Estate
Wimborne
Dorset
BH21 7SF

Date:

Age Concern Christchurch

**Statement of Financial Activities
for the Year Ended 31 March 2016**

		Unrestricted fund	Restricted funds	2016 Total funds	2015 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		9,087	-	9,087	9,064
Charitable activities					
Relief of elderly		23,611	2,167	25,778	22,666
Other trading activities	3	120,844	-	120,844	95,343
Investment income	4	27	-	27	23
Total		153,569	2,167	155,736	127,096
 EXPENDITURE ON					
Raising funds		111,663	750	112,413	103,204
Charitable activities					
Relief of elderly		28,351	2,167	30,518	32,786
Total		140,014	2,917	142,931	135,990
NET INCOME/(EXPENDITURE)		13,555	(750)	12,805	(8,894)
 RECONCILIATION OF FUNDS					
Total funds brought forward		40,984	3,000	43,984	52,878
TOTAL FUNDS CARRIED FORWARD		54,539	2,250	56,789	43,984

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

Age Concern Christchurch

**Balance Sheet
At 31 March 2016**

	Notes	Unrestricted fund £	Restricted funds £	2016 Total funds £	2015 Total funds £
FIXED ASSETS					
Tangible assets	9	2,416	2,250	4,666	6,347
CURRENT ASSETS					
Debtors	10	4,843	-	4,843	5,032
Cash at bank		53,547	-	53,547	37,732
		<u>58,390</u>	<u>-</u>	<u>58,390</u>	<u>42,764</u>
CREDITORS					
Amounts falling due within one year	11	(6,267)	-	(6,267)	(5,127)
NET CURRENT ASSETS		<u>52,123</u>	<u>-</u>	<u>52,123</u>	<u>37,637</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>54,539</u>	<u>2,250</u>	<u>56,789</u>	<u>43,984</u>
NET ASSETS		<u><u>54,539</u></u>	<u><u>2,250</u></u>	<u><u>56,789</u></u>	<u><u>43,984</u></u>
FUNDS	12				
Unrestricted funds				54,539	40,984
Restricted funds				<u>2,250</u>	<u>3,000</u>
TOTAL FUNDS				<u><u>56,789</u></u>	<u><u>43,984</u></u>

The notes form part of these financial statements

Age Concern Christchurch

**Balance Sheet - continued
At 31 March 2016**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

.....
B A Kenyon -Trustee

Age Concern Christchurch

Notes to the Financial Statements for the Year Ended 31 March 2016

1. LEGAL FORM

Age Concern Christchurch is a charity registered in the UK (registered charity number 1147081) and is a company limited by guarantee, registered in England and Wales (registered company number 08039848). Further details on page 2. The charity is a public benefit entity.

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Financial reporting standard 102 - reduced disclosure exemptions

The charity has taken advantage of the reduced disclosure requirements for small charities under SORP (FRS 102) Update Bulletin 1.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Motor vehicles	- 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Age Concern Christchurch

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

3. OTHER TRADING ACTIVITIES

	2016	2015
	£	£
Shop income	113,533	92,866
Recycling	7,311	2,477
	<u>120,844</u>	<u>95,343</u>

4. INVESTMENT INCOME

	2016	2015
	£	£
Deposit account interest	27	23
	<u>27</u>	<u>23</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2016	2015
	£	£
Depreciation - owned assets	1,681	2,179
	<u>1,681</u>	<u>2,179</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2016 nor for the year ended 31 March 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2016 nor for the year ended 31 March 2015.

7. STAFF COSTS

	2016	2015
	£	£
Wages and salaries	78,172	73,618
Social security costs	883	-
	<u>79,055</u>	<u>73,618</u>

Key management personnel remuneration was £17,329 during the year (2015; £15,030).

The average monthly number of employees during the year was as follows:

	2016	2015
Charitable activities	8	5
	<u>8</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

Age Concern Christchurch

Notes to the Financial Statements - continued
for the Year Ended 31 March 2016

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	5,064	4,000	9,064
Charitable activities			
Relief of elderly	18,521	4,145	22,666
Other trading activities	95,343	-	95,343
Investment income	23	-	23
Total	118,951	8,145	127,096
EXPENDITURE ON			
Raising funds	100,226	2,978	103,204
Charitable activities			
Relief of elderly	30,619	2,167	32,786
Total	130,845	5,145	135,990
NET INCOME/(EXPENDITURE)	(11,894)	3,000	(8,894)
RECONCILIATION OF FUNDS			
Total funds brought forward	52,878	-	52,878
TOTAL FUNDS CARRIED FORWARD	40,984	3,000	43,984

9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Motor vehicles £	Totals £
COST			
At 1 April 2015 and 31 March 2016	756	48,040	48,796
DEPRECIATION			
At 1 April 2015	378	42,071	42,449
Charge for year	189	1,492	1,681
At 31 March 2016	567	43,563	44,130
NET BOOK VALUE			
At 31 March 2016	189	4,477	4,666
At 31 March 2015	378	5,969	6,347

Age Concern Christchurch

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2016**

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Other debtors	200	200
Prepayments	4,643	4,832
	<u>4,843</u>	<u>5,032</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2016	2015
	£	£
Trade creditors	4,243	2,689
Social security and other taxes	-	414
Accrued expenses	2,024	2,024
	<u>6,267</u>	<u>5,127</u>

12. MOVEMENT IN FUNDS

	At 1.4.15	Net movement in funds	At 31.3.16
	£	£	£
Unrestricted funds			
General fund	40,984	13,555	54,539
Restricted funds			
Minibus fund	3,000	(750)	2,250
	<u>43,984</u>	<u>12,805</u>	<u>56,789</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	153,569	(140,014)	13,555
Restricted funds			
Minibus fund	-	(750)	(750)
Friendship Groups	2,167	(2,167)	-
	<u>2,167</u>	<u>(2,917)</u>	<u>(750)</u>
TOTAL FUNDS	<u>155,736</u>	<u>(142,931)</u>	<u>12,805</u>

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2016.

Age Concern Christchurch

Detailed Statement of Financial Activities
for the Year Ended 31 March 2016

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	2,759	7,160
Memberships	6,328	1,904
	<hr/>	<hr/>
	9,087	9,064
Other trading activities		
Shop income	113,533	92,866
Recycling	7,311	2,477
	<hr/>	<hr/>
	120,844	95,343
Investment income		
Deposit account interest	27	23
Charitable activities		
Minibus	17,523	10,322
Other income	6,088	8,199
Grants	2,167	4,145
	<hr/>	<hr/>
	25,778	22,666
Total incoming resources	<hr/>	<hr/>
	155,736	127,096
EXPENDITURE		
Raising donations and legacies		
Rates and water	1,119	924
Insurance	736	747
Light and heat	2,964	4,808
Telephone	2,780	4,277
Postage and stationery	3,102	2,829
Sundries	4,943	447
Rent	16,033	13,375
Fixtures and fittings	189	189
Motor vehicles	1,492	1,990
	<hr/>	<hr/>
	33,358	29,586
Other trading activities		
Wages	78,172	73,618
Social security	883	-
	<hr/>	<hr/>
	79,055	73,618

This page does not form part of the statutory financial statements

Age Concern Christchurch

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2016**

	2016 £	2015 £
Charitable activities		
Advertising	20	1,930
Direct costs	4,561	3,100
Refreshments	946	260
Minibus and trips	9,673	9,870
Other charitable expenditure	2,651	1,203
Travel	2,341	4,541
	20,192	20,904
Support costs		
Finance		
Bank charges	567	139
Information technology		
Repairs and renewals	6,819	5,145
Governance costs		
Accountancy and legal fees	2,940	6,598
	142,931	135,990
Total resources expended		
	142,931	135,990
Net income/(expenditure)	12,805	(8,894)

This page does not form part of the statutory financial statements